

## **Appointment / Re-Appointment of Local Authority Governor**

### **STEP 1**

#### ***Appointment of New LA Governor:***

Governing Body Clerk notifies Governor Support of vacancy and submits replacement skills criteria on attached form with appropriate minutes (See Appendix A), and include an up-to-date Skills Audit Matrix from Governing Body.

#### ***Re-Appointment of existing LA Governor:***

Governing Body Notifies Governor Support of re-appointment and submits skills criteria on attached form with appropriate minutes (See Appendix A).

### **STEP 2**

Governor Support seek suitable nominations; nominations to be sought from:

Local Member

LCC Website

Outside Agencies  
(to include nominations for  
consideration from Governing Body)

**Nomination form to be completed via website for all LA Governors including re-appointments:**  
[become-school-governor](#)

### **STEP 3**

Governor Support agrees nominee meets  
skill set criteria

Governor Support does not agree  
nominee meets skill set criteria

### **STEP 4**

Governing Body consider nominee  
for appointment at FGB Meeting

Refer back to step 2

### **STEP 5**

Clerk to Governors advises Governor Support of appointment date via Governor Information Form.